

CONTRACTUAL INSPECTION AGREEMENT- FBO-ANNEX-A



1. Impartiality in operation

The license holder and AMR-ID ensure transparency and impartiality in inspection activities. Inspection staff has to give impartiality undertaking to be impartial.

2. Confidentiality in operation

The AMR-ID ensures that confidentiality is maintained by all personnel involved on its behalf concerning all confidential information with which they become acquainted as a result of their contacts with the licensee. Inspection staff has to give confidentiality undertaking to keep information coming before him during inspection

3. Rights and obligations of licensee

3.1 The holder of the licence makes all necessary arrangements for the conduct of the inspection including provision for examining documentation and records.

3.2 The holder of the licence agrees that the persons representing AMR-ID will have unobstructed access without prior notification to the premises for inspection.

3.3 The holder of the licence when provides copies of the documents to others, the documents shall be reproduced in their entirety and not partially which may lead to confusion or misunderstanding.

3.4 The holder of the licence when making reference to its inspection in communication media such as documents, brochures or advertising, it should be in line with the requirements of the inspection scheme;

4. Changes in the organization

The holder of license undertakes to inform AMR-ID without delay, the changes relating to legal, commercial, organizational status such as key managerial, decision-making or technical staff or ownership, contact address and agrees for any verification by AMR-ID when necessary.

5. Complaints

The holder of the licence agrees to keep a record of complaints and action taken of any complaints regarding those aspects of the inspection covered in the licence and to report to AMR-ID upon request for verification.

6. Payment

The holder of the licence agrees to pay to AMR-ID for all expenses including sampling, test, assessment and administration costs. Payment becomes due within 30 days from the date of invoices. (Assessment fees is any part is independent / not related with the outcome of assessment- AMR-ID will not entertain such enquiry/ tender where the condition is only successful outcome, payments will be made)

7. Liability

All parties shall be bound by the legal requirements of liability in India.

**Signature
(A-MARK)**

**Signature
(Company Name)**